

# Personnel Action Notice

Employee Name: Kevin Hall Effective Date: 5/31/2025  
 Employee #: 7274 Department: Admin Anniversary Date: 1/3/2023  
 Division: \_\_\_\_\_ Position #: 12150004 Supervisor: \_\_\_\_\_

## Employment Action - Check all that apply.

Fill Vacated Position\* ☐ Fill New Position\* ☐ Reclassify Position \* ☐ Merit Increase ☐  
 New Hire ☐ Rehire ☐ Transfer ☐ Promotion ☐ Other ☒ Acting appointment

## Employment Status

Exempt ☒ Non-Exempt ☐ Comp Time Eligible: Yes ☐ No ☐ Workers' Comp Code 8742  
 Regular Full Time ☒ Regular ¾ Time ☐  
 Part Time NB ☐ Seasonal ☐

## Building Access

After Hours Access: Yes ☐ No ☐

Position Information	Current Position	New Position
Position Title	Deputy County Manager	County Manager
Benefit FTE (RFT, TQ, PT NB)	RFT	RFT
Hourly or Salaried (H or S)	S	S
Grade	E22	E22
Job Class Code	0105	0105
Location	0100	0100
Wage (Biweekly amount for salaried employees, Hourly amount for hourly employees)	\$6,656.36	\$7,948.59
Org Code	1012101	1012101

**Comments:** Mr. Hall will serve in the capacity of County Manager until this position is filled or the Board makes alternate arrangements.

## Approvals:

Director/Elected Official: \_\_\_\_\_

Date: \_\_\_\_\_

Human Resource Director: \_\_\_\_\_  
 County Manager or Assistant  
 County Manager (if required) \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_