



ACCOUNTABILITY · INTEGRITY · RESPECT

**Item Number:** 25-1212

**Date of Meeting:** May 20, 2025

**Consent Agenda**

## Agenda Item Summary

**MEETING GROUP:** Board of County Commissioners

**STAFF RESOURCE:** Logan Kinser-Martin, Licensing Coordinator

**DEPARTMENT:** Administration Department

**TYPE:** Secure Transportation

**SUBJECT:** Approval of an appointment of a secure transportation permit vehicle inspector

### BACKGROUND:

Pursuant to La Plata County Code Sec 26-215(IV)(J), for each secure transportation vehicle used by the secure transportation service, an inspection report prepared by a qualified inspector appointed by the Board and dated within one year is required as part of the secure transportation vehicle permit application.

Qualifications for inspectors set forth in La Plata County Code Sec 26-201 include: (1) experience in emergency medical services, secure transportation services, mental health care, or medical care; (2) knowledge of all applicable federal, state, and local secure transportation laws and regulations, including 6 CCR 1011-4 and all required vehicle safety features, equipment, and stowage; (3) knowledge of Federal Motor Vehicle Safety Standards, including 49 C.F.R. Parts 567.4 - 567.7; (4) knowledge of vehicle and equipment functions and maintenance, including manufacturers recommendations; (5) no disclosed or undisclosed actual or potential conflicts of interest with the secure transportation service or inspection process; and (6) been appointed by the board to perform secure transportation vehicle and equipment inspections.

Shaunette Duncan has agreed to perform inspections of secure transportation vehicles on behalf of La Plata County. Ms. Duncan works for the Denver Department of Public Health and Environment and is an appointed inspector with the City and County of Denver. She is familiar with the laws and regulations and has no disclosed or undisclosed actual or potential conflicts of interest with the secure transportation service or inspection process.

Having Ms. Duncan as an inspector will help businesses based in Denver comply with the inspection requirement if they apply for a secure transport license and vehicle permit in La Plata County.

### FISCAL IMPACT:

**STRATEGIC PLAN ALIGNMENT:**

Strategic Pillar 1: Safety & Well-Being - La Plata County prioritizes preserving nature, providing essential services, and ensuring community safety.

**RECOMMENDED ACTION:**

Appoint Shaunette Duncan as a Secure Transportation Permit Vehicle Inspector for one year effective immediately until May 20, 2026.

**ATTACHMENTS:**